Dundee Community Schools

Required Emergency Drill Compliance Form

Each school is required to have emergency drills during the school year. The requirements state that there is to be six (6) fire drills, two (2) tornado drills and two (2) lock down drills. It is recommended that these drills be scheduled during different times during the day. Please complete this form after each drill and provide a copy for the Building Principal to file and one for the Superintendent of Schools.

Date of Drill: 10.16.19  Drill Number 1 of 3

___ High School Building  ___ Riverside Academy  ___ Middle/Elementary Building

Type of Drill: ___ Fire  ___ Tornado  __ Lock Down  ___ Other, please detail

Time to: ___ Exit the Building  ___ Get to the Safe Zone  ___ Lock Down the Building

Was this a scheduled drill? ___ Yes  ___ No

Procedure Results: ___ Excellent  ___ Good  ___ Fair  ___ Poor

Areas of Weakness:

1. Door where the lock would not work

Areas of Strengths:

All other doors were secured

Focus for next drill:

Make sure this lock is repaired

Cc: Building Principal File
Superintendent of Schools