Dundee Community Schools

Required Emergency Drill Compliance Form

Each school is required to have emergency drills during the school year. The requirements state that there is to be six (6) fire drills, two (2) tornado drills and two (2) lock down drills. It is recommended that these drills be scheduled during different times during the day. Please complete this form after each drill and provide a copy for the Building Principal to file and one for the Superintendent of Schools.

Date of Drill: 4.16.19 Drilled Number 4 of 5

___ High School Building ___ Riverside Academy ___ Middle/Elementary Building

Type of Drill: ___ Fire ___ Tornado ___ Lock Down ___ Other, please detail

Time to: ___ Exit the Building ___ Get to the Safe Zone ___ Lock Down the Building

Was this a scheduled drill? ___ Yes ___ No

Procedure Results: ___ Excellent ___ Good ___ Fair ___ Poor

Areas of Weakness:
We had some doors that were left open.

Areas of Strengths:
Everyone exited the building in a timely manner with all students accounted for.

Focus for next drill:
* To have teachers make sure that the doors are shut as to speed up the classroom checks.

Cc: Building Principal File
Superintendent of Schools