Dundee Community Schools

Required Emergency Drill Compliance Form

Each school is required to have emergency drills during the school year. The requirements state that there is to be six (6) fire drills, two (2) tornado drills and two (2) lock down drills. It is recommended that these drills be scheduled during different times during the day. Please complete this form after each drill and provide a copy for the Building Principal to file and one for the Superintendent of Schools.

Date of Drill: 1-15-19  Drill Number 3 of 3

___ High School Building  ___ Riverside Academy  ___ Middle/Elementary Building

Type of Drill: ___ Fire  ___ Tornado  ___ Lock Down  ___ Other, please detail

Time to: ___ Exit the Building  2 mins ___ Get to the Safe Zone ___ Lock Down the Building

Was this a scheduled drill? ___ Yes  ___ No

Procedure Results: ___ Excellent  ___ Good  ___ Fair  ___ Poor

Areas of Weakness: One room needs the lock repaired. Cafe' door was left open though this room was not in use.

Areas of Strengths: No one in hall - doors locked

Focus for next drill:

- To get one door lock repaired
- Cafe' door needs to be shut

Cc: Building Principal File
Superintendent of Schools